

Oklahoma State University Dietetic Internship Program



Nutritional
Sciences

COLLEGE OF
HUMAN ENVIRONMENTAL
SCIENCES

Web Address: <http://www.nsci.okstate.edu/di>

The Oklahoma State University Dietetic Internship Program was originally established in 1937. This program is currently granted continuing accreditation by the Commission on Accreditation for Dietetics Education (CADE) of the American Dietetic Association, 120 South Riverside Plaza, Suite 2000, Chicago, IL, 60606-6995, 312-899-0040 ext 5400, until 2011. The program has a generalist emphasis.

In January 2009, CADE approved the OSU Dietetic Internship to become a combined MS/DI program beginning with the class of 2009. This information reflects those changes.

OSU Dietetic Internship Mission

The OSU Dietetic Internship advances health and quality of life of individuals and communities by preparing dietetic professionals through education, discovery and application of scientific knowledge.

DI Program Goals

- The program will produce professionally competent master's level registered dietitians who obtain employment in dietetics-related positions
- The program will foster a commitment to life-long learning and service to the profession of dietetics

Time Required

- The program is expected to take 2 ½ to 3 years to complete both the Master of Science degree and the internship rotations. The duration of the program is dependent upon the selected research topic area and the objective of the dietetic intern.
- Interns will complete rotations after the course work for their master's degree has been completed.

General Information

◆ Selection Criteria:

- A Bachelor's degree from an accredited college or university with verified completion of the Didactic Program in Dietetics
- Minimum cumulative grade point average of 3.0 on a 4.0 scale
- Minimum GRE score of 900 total for verbal and quantitative, and 3.5 for analytical writing skill
- Admission to the OSU Graduate College and Nutritional Sciences graduate program
- Varied work experiences in clinical settings and foodservice are preferred.

◆ **Number of Dietetic Interns** – The program is accredited to accept up to 24 interns each year.

◆ **Length of Program** – The program begins in August with the fall semester. Master's degree requirements along with the internship rotations are expected to take 2 ½ to 3 years. The internship rotations last a minimum of 30 weeks.

◆ **RD Eligibility** - After successful completion of the master's degree and Dietetic Internship program, the intern will be eligible to take the registration examination for dietitians to become a Registered Dietitian and to be eligible for state licensure/certification.

◆ **Rotation Responsibilities** - A minimum of 1200 hours of logged supervised practice is required to complete the program. The work week while on rotations is a minimum of 40 hours. There will be some weekend, early morning and/or evening work for most interns.

◆ **Holidays** - The Dietetic Internship program follows the University calendar, except during internship rotations. Internship rotation schedules are set by individual preceptors; interns may be required to work on holidays and/or weekends during some rotations.

◆ **Living Accommodations** - Students are responsible for their own housing arrangements. Living expenses generally range from \$700 - \$900 per month.

◆ **Transportation** - Because the rotations are located throughout the state, each dietetic intern will need access to dependable transportation, and must carry sufficient automobile insurance coverage for liability.

◆ **Meals** - Most of the rotation sites provide at least one free meal per day during rotations. Others may offer meals at reduced cost.

◆ **Uniforms** - Laboratory coats or scrubs and appropriate footwear are required to conform to individual institutional dress code, food safety and/or OSHA requirements.

◆ **Health Insurance** - Each dietetic intern must have health insurance. A student may elect to participate in the OSU Student Government sponsored group insurance policy (see other fees and expenses on p. 4) or be insured with a private health insurance company.

◆ **Student Liability Insurance** – The OSU Dietetic Internship program pays for Student Liability Insurance for interns through Marsh Affinity Group (Seabury & Smith)

◆ **Scholarships** - Applicants are eligible to apply for scholarships from the CHES Graduate program and the OSU graduate College. Scholarships are also available through state dietetic associations and the American Dietetic Association. Deadlines for most scholarships are in January or February preceding the school year. CHES Graduate scholarship information may be found at http://ches.okstate.edu/index.php?option=com_content&task=view&id=39.

Estimated Cost of the OSU Dietetic Internship Program beginning Fall 2009*

FEES

- DI Application Fee (non-refundable) \$50.00
- Graduate College Application Fee (non-refundable) \$40.00
- D & D Digital Computer Match Fee \$50.00
- DI Maintenance Fee (upon acceptance to the program) \$3500.00

TUITION plus fees (36 HOURS)*

- Oklahoma Residents (\$154.85/credit hour) \$5,574.60
- Out of State⁺ (\$602/credit hour) \$21,672.00
- Other required fees (\$97.35/credit hour) \$3,504.60

OTHER FEES AND EXPENSES

- OSU Campus Parking Permit (optional) \$54.00/year
- Estimated textbooks, supplies, etc. \$1200.00
- Student Health Insurance (optional)** \$1193.00/ year
- Estimated Room and Board (variable) ~\$700-\$900/mo
- Estimated uniform, lab coat, shoes, etc. \$200.00
- RD Exam Review Course \$100.00
- ADA Associate Membership (recommended) \$49.00/year

TRANSPORTATION

- Students must provide own transportation between the University and rotation sites varies

* All fees subject to change

**Student health insurance is offered through the OSU Student Government Association. For information call 405-744-6500. Interns do not have to subscribe to student health insurance, but health insurance is required.

+ A GRE score of 1340 earns in-state tuition fees if a student is from out-of- state (not international).

Financial Aid Information

Dietetic Interns at Oklahoma State University, who are enrolled in a degree-seeking program and are enrolled in at least 4 graduate credit hours, are eligible for deferment of their student loans. Interns may also be eligible to apply for financial aid by submitting the FAFSA and required documents if they meet the following requirements:

- Maintain a GPA of 3.0 or greater
- Complete at least 75% of the hours they attempt
- Not have taken more than 56 graduate hours

OSU scholarship and financial aid applications and information may be found at:

<http://www.okstate.edu/finaid/> or http://gradcollege.okstate.edu/financial_aid/default.htm

or phone 405-744-6604.

CHES Graduate scholarship information may be found at

http://ches.okstate.edu/index.php?option=com_content&task=view&id=39.

PROCEDURE AND CHECKLIST FOR DI ADMISSION APPLICATION

Completed applications must be postmarked no later than **February 16, 2010** for the April computer match. It is recommended that the completed application be sent via certified mail with a return request to:

**Department of Nutritional Sciences
Dietetic Internship Director – Julie Huber, MS, RD/LD
301 HES
Oklahoma State University
Stillwater, OK 74078-6141**

For additional information about the OSU Dietetic Internship contact:

**Julie Huber
405-744-6954
julie.huber@okstate.edu
Fax: 405-744-1357**

1. The Dietetic Internship application must include:

- Completed American Dietetic Association Dietetic Internship application forms
- Three recommendations using the DI recommendation form: 1) from a faculty member in medical nutrition therapy, 2) from a faculty member in foodservice management and 3) from a major advisor or employer. Ask your recommenders to evaluate your ability to succeed in graduate school and include this information on the recommendation. Recommendations must be sent in a sealed envelope with the recommender's signature across the seal.
- Official transcripts(s) of credits from ALL universities and colleges attended must be submitted one per envelope with the registrar's signature across the seal. (The graduate college application requires an additional set of transcripts.)
- Official GRE Score Report (minimum recommended scores: 900 total for verbal and quantitative, and 4.0 for analytical writing). GRE School Code for OSU is 6546; Nutritional Sciences Code is 0214
- Verification Statement of Completion of Didactic Program in Dietetics **or** Declaration of Intent to Complete Didactic Program. This standardized form is to be completed and signed by your College/University Didactic Program Director.
- Two-three page statement of professional goals and research interests (you may submit the same statement used for departmental graduate school admission).
- Original background check report from your State Bureau of Investigation or other background check organization (must include the sex offender check). Oklahoma residents may obtain the Criminal History Request Form at http://www.ok.gov/osbi/Criminal_History/. It is recommended that the background report be paid for with a credit card, as it can take 4-6 weeks to receive the report if paid for with a personal check.
- Application fee of \$50.00.
This is separate fee from the graduate school application fee and is not refundable.

INTERNATIONAL STUDENTS ONLY

- Certificate(s) of equivalency for degrees earned outside the United States.
- TOEFL scores

2. Computer matching information

All applicants to the OSU Dietetic Internship must participate in computer matching with:

**D &D Digital Systems
304 Main Street, Suite 301
Ames, IA, 50010-6148**

- Apply online by **February 16, 2010** for the computer match at www.dnndigital.com.
- \$50.00 computer match fee

3. OSU Graduate College Admission

Admission to the OSU Graduate College is required in addition to the DI application.

- On-line Graduate College application at <http://gradcollege.okstate.edu/admissions/default.htm>
- \$40.00 application fee to OSU Graduate College
- Official transcripts(s) of credits from ALL universities and colleges attended

Send to:

**Graduate College
Oklahoma State University
202B Whitehurst
Stillwater, OK 74078-1019
405-744-6368
Fax: 405-744-0355**

4. Nutritional Sciences Department requirements for Graduate College admission

- Curriculum Vitae (departmental requirement only)

GRE scores, statement of professional goals and research interests, and 3 recommendations needed by the Nutritional Sciences Department for the graduate application will be copied from your DI application.

For questions regarding admission to the Nutritional Sciences graduate program, contact:

**Department of Nutritional Sciences Graduate Program
Brenda Smith, PhD
405-744-5040
brenda.smith@okstate.edu
301 HES
Oklahoma State University
Stillwater, OK 74078-6141
Fax: 405-744-1357**

Graduate Teaching and Research Assistantships

Some graduate teaching and/or research assistantships in the Nutritional Sciences Department are available to interns. A full explanation of stipends, tuition waivers for resident and non-resident tuition, and health insurance coverage for graduate TAs and RAs is available at <http://ches.okstate.edu/content/view/139/28/>. For information on applying for a departmental TA/RA position, contact:

Nancy Betts, Ph.D.
405-744-5040
nancy.betts@okstate.edu

Selection and Appointment Procedure for the DI class of 2010

- **April 5, 2010 – Student Notification day.** Applicants must use the D&D Digital Systems internet site to receive their personal Dietetic Internship matching results and instructions. This will be the applicants' ONLY notification of their results and instructions. This information will be available from 6:00 PM CDT, April 5, 2010 (notification day) through April 7, 2010 (appointment day). To insure individual privacy for notification, all applicants are mailed a letter from D&D Digital in March with their personal login and password for the website.
- **April 7, 2010 – Appointment Day.** Applicants receiving a match to a DI program will be instructed by D&D Digital to call or fax the DI contact person on or before April 7, 2010 by 5:00 p.m. (CDT for Oklahoma State) to confirm his/her appointment. After that time, the program is under no obligation to hold the opening for the applicant.
- The applicant should inform his/her Director of the Didactic Program in Dietetics and/or his/her Advisor of the computer match/appointment, and final decisions regarding the appointment.

Selection Practices:

Oklahoma State University, in compliance with Titles VI and VII of the Civil Rights Act of 1964, Executive Order 111246 as amended, Title IX of the Education Amendments of 1972 (Higher Education Act), the Americans with Disabilities Act of 1990, and other federal laws and regulations, does not discriminate on the basis of race, color, national origin, sex, age, religion, handicap, or status as a veteran, in any of its policies, practices or procedures. This provision includes, but is not limited to, admission, employment, financial aid and educational services.